

**Building Blocks for Non-Profits**  
**Financial Best Practices for Nonprofits**

Wednesday, October 13, 2010

8:30 a.m. – 11:30 a.m., Pre-registration at 8:15 a.m.

**Program Overview**

Understanding basic organizational finance is important for everyone on your management and leadership team including volunteer leaders. This 3-hour program is filled with financial best practices to help your organization in good economic times or bad.

You will learn how to:

- Create a budget
- Track revenues by fund categories
- Read financial reports
- Establish cost controls
- Create internal controls for fraud prevention
- Establish financial policies including investment policies
- Determine what financial committees your organization should have
- Keep your board and committees up-to-date with necessary financial documents and make certain they understand their fiduciary responsibilities
- Plan ahead for downturns in the economy
- Develop a reserve fund
- Prepare for a financial audit or review and understand what to expect from the outcome

**The Presenter**

Robert J. Ramsay, CPA **Manager, Not-For-Profit Team Barnes Dennig** enjoys working with nonprofits and helping them fulfill their missions. For over 10 years, Robert has provided accounting and technology solution services for nonprofits and corporations like IBM and Camp Joy. Prior to joining Barnes Dennig, he was a director for a nonprofit serving other nonprofits with technology and managed a regional information systems practice for an international CPA firm. Robert serves as Board Treasurer for the Pleasant Ridge Community Council and is on the United Way's Volunteer Connections Leadership Cabinet. He is a regular presenter for the United Way, NKU and the Ohio Society of CPAs

Please return this form by October 6 with your organization's check for \$25 (\$35 for non-members) made payable to ReSource. **Please note we have a 24 hour cancellation policy in order to receive a refund.** Mail application and check to:

October 2010 Seminar Registration  
ReSource  
3610 Park 42 Drive  
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(Organization's name)	ReSource Member	ReSource Non-Member	
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**Seminar Location:** programs are held at The Health Foundation of Greater Cincinnati located in the Rookwood Tower, 5<sup>th</sup> floor 3805 Edwards Road Cincinnati, OH 45209

*Building Blocks is made possible in part by the following partners:*

