

Building Blocks for Non-Profits Coaching and Developing Your Employees to Achieve Success

Wednesday, February 9, 2011

8:30 a.m. – 11:30 a.m., Pre-registration at 8:15 a.m.

Program Overview

Coaching and employee development is a critical part of the role of any supervisor. In some ways it can be the most challenging, and if done correctly, can also be very rewarding. The ability to effectively coach, motivate and develop employees to higher levels of performance means greater success for you, your employees and your organization. However, not everyone knows how to coach their employees effectively. Organizations whose managers are able to bring out the best in their employees will find success at every turn.

Coaching and Developing Your Employees to Achieve Success will help you gain the skills and knowledge to develop motivated, engaged employees. In this program, participants will:

- Learn the meaning of coaching and why it is so important to your employee's success
- Understand the benefits of coaching
- Understand the techniques to use to effectively coach and develop your employees
- Be able to use coaching to improve employee performance
- Better understand your employees communication styles
- Learn how to have that difficult conversation
- Effectively reward and recognize your employees

Join us for this interactive session and learn how you and your organization can benefit from effectively coaching your employees.

The Presenters

A Human Resources Consultant with over 16 years' of experience, Patti Dunham has extensive experience in the areas of job analysis, employee relations, performance management, legal compliance, benefit plan design, recruitment and training. A member with the Society for Human Resources Management (SHRM) and World at Work, she maintains a Certificate in Benefits Administration from ACA and serves as an instructor in Xavier Consulting's Senior Human Resources Management Certificate Program. Cathleen Snyder has 9 years experience in HR consulting, providing HR support for companies with 10-550 employees in a variety of industries. She has advised clients on HR complaint investigations, recruiting and selection, employee performance management, creating policy and procedures, and government compliance.

Please return this form by February 2 with your organization's check for \$25 (\$35 for non-members) made payable to ReSource. **Please note we have a 24 hour cancellation policy in order to receive a refund.** Mail application and check to:

February 2011 Seminar Registration

ReSource
3610 Park 42 Drive
Cincinnati, Ohio 45241

(Phone 513.554.4944)
(Fax 513.554.4966)

(Attendee's Name)

(Job Title)

ReSource Member ReSource Non-Member

(Organization's name)

(Street)

(City)

(State)

(Zip)

(Phone)

(Fax)

(Email)

Seminar Location: programs are held at The Health Foundation of Greater Cincinnati located in the Rookwood Tower, 5th floor 3805 Edwards Road Cincinnati, OH 45209

Building Blocks is made possible in part by the following partners:

